# Huntington Beach Human Relations Task Force (HRTF) Community Leadership Award Selection Criteria DRAFT

Award Objective: To publicly recognize any Huntington Beach resident or organization that performs a specific act that shows or demonstrates their commitment to promoting diversity; or demonstrates over an extended period of time, a commitment to promoting diversity. Nominees will only be considered when their unique contributions have had an impact on the community, are marked by excellence, and the individual is worthy of honor/recognition by the HRTF.

**Nominating Process**: Any member of the HBHRTF may nominate a recipient by following the process described below.

- 1. Request to the Chair that a nomination will be made in advance of the Agenda being published. The nomination must be included as an Agenda item to be discussed at a regular HRTF meeting
  - The member presenting the nomination to the HRTF for consideration must present the reason for nomination, citing all facts and offering any substantiating evidence that would demonstrate the nominee's worthiness of receiving the Community Leadership Award. The person nominating the individual and/or organization should complete their due diligence in researching the nominee, including obtaining personal and/or professional references as appropriate or other information available on the internet or other media.
- 2. Upon reviewing and discussing the information and evidence, the Chair shall call for a vote of members. If necessary, the item may be continued to a subsequent meeting should additional information be requested during the discussion.
- 3. If a majority of members vote to accept the nomination, the nominee will be notified of their selection as a recipient of the HRTF Community Leadership Award and will be invited to attend an HRTF meeting to receive their award. If a majority vote determines the nominee is not eligible, the decision is final.
- 4. A press release, describing the selection of the recipient, will be submitted to the HB Public Information Officer for distribution to our local news outlets.

## **HBHRTF Frequently Asked Questions (FAQ's):**

# 1. Can anyone be nominated to receive the award?

Recipients must be a Huntington Beach resident or organization within Huntington Beach

# 2. Does the act that caused the nominee to be recognized have to have been done in Huntington Beach?

No, a resident of our community could do something in another geographic locale that promotes diversity and still be nominated for the award.

## 3. What if the nominee does not want to be recognized?

The HRTF can send an award to the recipient and not make it a public announcement.

# 4. How many recipients can be nominated in a calendar year?

There is no maximum or minimum number. A HRTF member can nominate as many people as they feel are justified.

# 5. What will the recipients receive?

A printed and framed certificate and/or letter as appropriate announcing their selection as a Community Leadership Award winner.

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